

ORDER FOR SUPPLIES OR SERVICES

PAGE OF PAGES

1

2

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 11/21/2013		2. CONTRACT NO. (If any) EP-W-13-016		6. SHIP TO: a. NAME OF CONSIGNEE SRRPOD	
3. ORDER NO. 0004		4. REQUISITION/REFERENCE NO. PR-OSWER-13-00553			
5. ISSUING OFFICE (Address correspondence to) SRRPOD US Environmental Protection Agency Ariel Rios Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3805R Washington DC 20460				b. STREET ADDRESS US Environmental Protection Agency Ariel Rios Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3805R	
				c. CITY Washington	d. STATE DC
				e. ZIP CODE 20460	
7. TO: N. Jay Bassin				f. SHIP VIA	
a. NAME OF CONTRACTOR ENVIRONMENTAL MANAGEMENT SUPPORT INC					
b. COMPANY NAME				8. TYPE OF ORDER	
c. STREET ADDRESS 8601 GEORGIA AVE STE 500 3015895318				<input type="checkbox"/> a. PURCHASE REFERENCE YOUR: <input checked="" type="checkbox"/> b. DELIVERY Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
d. CITY SILVER SPRING		e. STATE MD	f. ZIP CODE 209103439		
9. ACCOUNTING AND APPROPRIATION DATA See Schedule				10. REQUISITIONING OFFICE TIFSD	
11. BUSINESS CLASSIFICATION (Check appropriate box(es))					
<input type="checkbox"/> a. SMALL <input type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> d. WOMEN-OWNED <input type="checkbox"/> e. HUBZone <input type="checkbox"/> f. SERVICE-DISABLED VETERAN-OWNED <input type="checkbox"/> g. WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOSB PROGRAM <input type="checkbox"/> h. EDWOSB					
13. PLACE OF				12. F.O.B. POINT Destination	
a. INSPECTION Destination		b. ACCEPTANCE Destination		14. GOVERNMENT B/L NO.	
				15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)	
				16. DISCOUNT TERMS	

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)	
	DUNS Number: 106741598 This action initiates TO 0004, with a Period of Performance from 11/21/2013 through 09/30/2014 at a ceiling of \$104,957.00. The Contractor's revised proposal dated October 29, 2013 is hereby Continued ...						
SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT	19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOTAL (Cont. pages)	
	21. MAIL INVOICE TO:						
	a. NAME					\$104,957.00	
	b. STREET ADDRESS (or P.O. Box)						
c. CITY					d. STATE	e. ZIP CODE	17(i) GRAND TOTAL

22. UNITED STATES OF
AMERICA BY (Signature)

23. NAME (Typed)
Christie Deskiewicz
TITLE: CONTRACTING/ORDERING OFFICER

ORDER FOR SUPPLIES OR SERVICES
SCHEDULE - CONTINUATION

PAGE NO
2

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER 11/21/2013	CONTRACT NO. EP-W-13-016	ORDER NO. 0004
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ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
0001	<p>incorporated by reference. \$104957 is obligated to this Task Order. Rich Kapuscinski is appointed as TOCOR. David Bartenfelder is appointed as the Alt. TOCOR. TOPO: Rich Kapuscinski Admin Office: SRRPOD US Environmental Protection Agency Ariel Rios Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3805R Washington DC 20460 Accounting Info: 13--T-72DP-303DD2-2505-HQ00BM00--1372DP5019-001 BFY: 13 Fund: T Budget Org: 72DP Program (PRC): 303DD2 Budget (BOC): 2505 Job #: HQ00BM00 DCN - Line ID: 1372DP5019-001 Period of Performance: 11/21/2013 to 09/30/2014</p> <p>Contract Funding_OSRTI Management and Analytical Support</p> <p>The obligated amount of award: \$104,957.00. The total for this award is shown in box 17(i).</p>				104,957.00	

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

\$104,957.00

**OSRTI Management and Analytical Support
SMALL BUSINESS CONTRACT
EP-W-13-016**

TITLE: Support of Final Vapor Intrusion Guidance Development and Implementation
RFO Number: 004

TASK ORDER STATEMENT OF WORK

I. BACKGROUND

The mission of EPA is to protect human health and the environment. OSWER is an Agency component that is responsible for programs articulated under the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA, or Superfund) of 1980, as amended by the Superfund Amendments and Reauthorization Act (SARA) of 1986; the Resource Conservation and Recovery Act (RCRA) and amendments; and other legislation and Agency directives related to the characterization, remediation, and monitoring of solid and hazardous wastes. OSWER provides policy, guidance and direction for the Agency's emergency response and waste programs. It develops guidelines for the land disposal of hazardous waste and underground storage tanks. It provides technical assistance to all levels of government to establish safe practices in waste management. It administers the Brownfields program, which supports state and local governments in redeveloping and reusing potentially contaminated sites. It also manages the Superfund program, which responds to abandoned and active hazardous waste sites and accidental oil and chemical releases. Finally, it encourages innovative technologies to address contaminated soil and groundwater.

The mission of the Office of Superfund Remediation and Technology Innovation (OSRTI) is to return contaminated areas of land associated with Superfund sites to communities for safe reuse in a healthy environment. The purpose of the OSRTI Management and Analytical Support Contract is to provide support primarily to the OSRTI program in the planning, management and oversight of the program authorized under CERCLA and SARA. The contractor will provide support to the three OSRTI divisions: the Technology Innovation and Field Services Division (TIFSD), the Assessment and Remediation Division (ARD), and the Resource Management Division (RMD).

OSRTI requires contractor assistance with planning, management, and oversight. Contract services are anticipated in the following areas: strategic planning and analysis; performance and reporting requirements; regulatory and legislative analysis; support and development of guidance documents; training, conference, and meeting support; technical analysis and research and technical information transfer and coordination; resources management and information management analysis and support; and communications, including community/public outreach and environmental justice activities analysis.

II. SCOPE OF WORK

In November 2002, the EPA issued the OSWER *Draft Guidance for Evaluating the Vapor Intrusion to Indoor Air Pathway from Groundwater and Soils* (VI Guidance) for public comment. This Task Order entails administrative and editorial support for completing the final OSWER vapor intrusion guide (FVIG), issuing it as a final and public document, and training EPA staff to implement and apply it

appropriately. This work assignment involves administrative support, including document formatting and technical editing, and additional related services.

Work to be performed under this Task Order aligns with the following Task Areas of the contract Statement of Work:

- Performance Task Area 6 (Conducting policy, regulatory, and legislative analysis and developing guidance documents); and
- Performance Task Area 2 (Providing support for training, conferences, and meetings).

Work to be performed under this Task Order contributes to EPA Strategic Plan Goal #3: Land Preservation and Restoration.

III. PERIOD OF PERFORMANCE

The period of performance for the TO shall be date of TO award through September 30, 2014.

IV. TASKS

Task 1: Support Finalization of Final Vapor Intrusion Guidance

The EPA has prepared a draft of its final vapor intrusion guidance which is undergoing final editorial and policy review. The Contractor will provide production and editorial support for the Agency's successful completion of this work (i.e., issue as a public document). EPA envisions that the following activities will be necessary:

- Verify lists of tables and figures
- Check/adjust format of headers (and sub-headings) to support auto-generation of table of contents
- Format text (font, paragraphs, figure and table titles, etc.) to ensure consistency and appropriate EPA style
- Complete list of citations and verify references, including current web-links
- Remove DRAFT labels and qualifications in headers and footers
- Check enumeration/sequencing of sections, figures, tables, and equations
- Edit and insert list of acronyms
- Re-paginate appendices

For purposes of Contractor's cost estimate, Contractor shall assume that:

- the document is approximately 200 pages in length;
- a final draft will be required in MS-Word format for inter-Agency review; and
- a final version will need to be produced following inter-Agency review and (508-compliant) e-copies will be required in MS-Word and Adobe-pdf formats.

Task 1 Deliverables and Currently Anticipated Schedule:

Formatted draft document
Final formatted version

DUE: January 15, 2014
DUE: May 31, 2014

For estimation purposes, the Contractor should assume no travel will be required by its staff for this task.

Task 2: Assist in Managing Responses to Comments about the Final Vapor Intrusion Guidance

The EPA has prepared a draft of its final vapor intrusion guidance which will undergo an inter-Agency review to be led by the Office of Management and Budget. Contractor will compile a list of significant inter-Agency review comments and record summary statements describing EPA's significant responses to these review comments.

Task 2 Deliverables and Currently Anticipated Schedule:

Receipt of Intra-Agency comments	DUE: March 15, 2014
First draft version of EPA responses	DUE: April 1, 2014
Final version of EPA responses	DUE: May 1, 2014

For estimation purposes, the Contractor should assume no travel will be required by its staff for this task.

Task 3: Prepare Standardized Forms and Checklists to Support Implementation of the Final Vapor Intrusion Guidance

The EPA has prepared a draft of its final vapor intrusion guidance. The Contractor will assist EPA in identifying and preparing suitable forms, checklists, and notices, which will support implementation of the guidance and may be published on the OSWER vapor intrusion website. The Contractor can rely primarily upon published state guidance documents and existing EPA regional guidances for ideas and examples.

Task 3 Deliverables and Currently Anticipated Schedule:

First set of drafts	DUE: October 15, 2013
Final set	DUE: March 15, 2014

For estimation purposes, the Contractor should assume no travel will be required by its staff for this task.

Task 4: Support Publication of Supporting Technical Documents

To support development and implementation of the final vapor intrusion guidance, the EPA is developing technical information about: (i) sampling and analysis methods for vapor intrusion; and (ii) variability of indoor air concentration measurements.

The Contractor will provide production and editorial support for the Agency's successful completion of this work (i.e., issue publicly as two technical support documents). EPA envisions that the same support activities as listed under Task 2 will be necessary. In addition, the Contractor will assist EPA in identifying and preparing suitable technical information on sampling and analysis methods, relying

primarily upon published state guidance documents and existing EPA regional guidances for ideas and examples.

For purposes of Contractor's cost estimate, Contractor shall assume that:

- the sampling and analysis document is approximately 60 pages in length;
- the variability document is approximately 50 pages in length;
- a final draft and a final version of each document will need to be produced; and
- final (508-compliant) e-copies of each document will be required in MS-Word and Adobe-pdf formats.

Task 4 Deliverables and Currently Anticipated Schedule:

Formatted draft of sampling and analysis document	DUE: February 15, 2014
Final version of sampling and analysis document	DUE: April 1, 2014
Formatted draft of variability document	DUE: March 1, 2014
Final version of variability document	DUE: May 15, 2014

For estimation purposes, the Contractor should assume no travel will be required by its staff for this task.

Task 5: Support Development of Vapor Intrusion Training

To implement the vapor intrusion guidance, the Contractor shall provide support to accomplish EPA's goal of developing training materials by:

- conducting a training needs assessment that surveys EPA's regional practitioners engaged in OSWER's land restoration and redevelopment programs;
- developing an overview of a suitable training program, consisting of primary topics and a proposed sequence of modules and based upon the results of the needs assessment and familiarity with OSWER's vapor intrusion guidance; and
- designing and developing some training materials.

For estimation purposes, the Contractor should assume:

- Two hundred fifty (250) hours of overall effort for this task; and
- No travel will be required for its staff for this task.

Task 5 Deliverables and Currently Anticipated Schedule:

Conduct needs assessment	DUE: October 1, 2013
Develop draft overview of training program	DUE: December 1, 2013
First draft set of training materials	DUE: February 1, 2014
Final set of training materials	DUE: March 15, 2014

V. EPA POINT OF CONTACT

Richard Kapuscinski

Phone: 703-305-7411
Fax: 703-603-9102
Address: U.S. EPA, Mail Code 5204P
1200 Pennsylvania Ave. NW
Washington DC 20460
Physical location: One Potomac Yard - Fifth Floor
2777 Crystal Drive
Arlington, VA 22202

VI. ADDITIONAL INFORMATION/CONDITIONS

Contractor's activities under this task order do not require access to any Confidential Business Information (CBI) submitted to EPA by other parties under any authority. The Contractor shall not be provided access by EPA to any CBI of other parties, as a result of this task order.

The deadlines listed above are estimated values, based upon EPA's current internal project schedule. Currently, EPA's internal project schedule calls for initiation of the inter-agency review in late January 2014 and assumes a 90-day review period, which is to include time for identification and resolution of comments. This schedule may be re-assessed within EPA, such that task start times and deadlines may be delayed. Deadlines will be discussed and mutually agreed upon between Task Order COR (Contract Officer's Representative) and Contractor's representative, as new information becomes available.

Quality Assurance Project Plan

The Contractor shall prepare a Quality Assurance Project Plan (QAPP) for the accomplishment of this Task Order. In accordance with EPA's Quality System, the plan will also define and assign quality assurance (QA) and quality control (QC) responsibilities and describe the QA/QC processes and procedures to be implemented during Tasks 1-5. A draft of Contractor's QAPP shall be submitted to and approved by EPA prior to commencing Tasks 2-4 under this Task Order.

Appendix. Chronologic Schedule of Deliverables		
Task #	Deliverable Description	Currently Anticipated Due Date, Stated in SOW
6	Quality Assurance Project Plan	09/15/13
5	Conduct needs assessment	10/01/13
3	First draft of standardized forms	10/15/13
5	Develop draft overview of training program	12/01/13
1	Formatted draft VI guidance document	01/15/14
5	First draft of training materials	02/01/14
4	Formatted draft of sampling and analysis document	02/15/14
4	Formatted draft of variability document	03/01/14
2	Receipt of inter-agency comments	03/15/14
3	Final version of standardized forms	03/15/14
5	Final set of training materials	03/15/14
2	First draft of EPA responses to OMB comments	04/01/14
4	Final version of sampling and analysis document	04/01/14
2	Final EPA responses to OMB comments	05/01/14
4	Final version of variability document	05/15/14
1	Final formatted VI guidance document	05/31/14

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE		PAGE OF PAGES 1 2	
2. AMENDMENT/MODIFICATION NO. 001		3. EFFECTIVE DATE 12/01/2014		4. REQUISITION/PURCHASE REQ. NO. See Schedule	
5. PROJECT NO. (If applicable) TO##		6. ISSUED BY SRRPOD		7. ADMINISTERED BY (If other than Item 6) CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) ENVIRONMENTAL MANAGEMENT SUPPORT INC Attn: N. Jay Bassin 8601 GEORGIA AVE STE 500 3015895318 SILVER SPRING MD 209103439		(x)		9A. AMENDMENT OF SOLICITATION NO.	
CODE 106741598		FACILITY CODE		9B. DATED (SEE ITEM 11)	
		x		10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-13-016 0004	
				10B. DATED (SEE ITEM 13) 11/21/2013	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended.
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required) Net Increase: \$11,059.00

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) FAR 52.243-3 Changes

E. IMPORTANT: Contractor ☒ is not, ☐ is required to sign this document and return _____ 0 _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 106741598

TOPO: Rich Kapuscinski

The purpose of this modification is to approve the Period of Performance extension of Task Order 0004 through September 30, 2016. This modification also approves the contractor's revised technical and price proposal dated September 26, 2014 to encompass the additional performance period and revisions to SOW tasks. The new total estimated cost ceiling is now \$116,016.00. This modification also adds incremental funding in the amount of \$11,059.00. This task order is now fully funded at the amount of \$116,016.00. The contractor shall not work beyond this point.

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Christie M. Deskiewicz	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. DATE SIGNED 12/01/2014	16C. DATE SIGNED 12/01/2014

CONTINUATION SHEET	REFERENCE NO. OF DOCUMENT BEING CONTINUED	PAGE	OF
	EP-W-13-016/0004/001	2	2

NAME OF OFFEROR OR CONTRACTOR

ENVIRONMENTAL MANAGEMENT SUPPORT INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>LIST OF CHANGES:</p> <p>Reason for Modification : Change Order</p> <p>Obligated Amount for this Modification: \$11,059.00</p> <p>New Total Amount for this Award: \$116,016.00</p> <p>CHANGES FOR LINE ITEM NUMBER: 1</p> <p>Total Amount changed from \$104,957.00 to \$116,016.00</p> <p>Obligated Amount for this modification: \$11,059.00</p> <p>Incremental Funded Amount changed from \$0.00 to \$116,016.00</p> <p>End Date changed from 2014-09-30 to 2016-09-30</p> <p>NEW ACCOUNTING CODE ADDED:</p> <p>Account code:</p> <p>14-T-72DP-303DD2-2505-HQ00BM00-1472DP5016-001</p> <p>Beginning FiscalYear 14</p> <p>Ending Fiscal Year</p> <p>Fund (Appropriation) T</p> <p>Budget Organization 72DP</p> <p>Program (PRC) 303DD2</p> <p>Budget (BOC) 2505</p> <p>Job # (Site/Project) HQ00BM00</p> <p>Cost Organization</p> <p>DCN-LineID 1472DP5016-001</p> <p>Amount: \$11,059.00</p> <p>Subject To Funding: N</p> <p>Delivery Location Code: SRRPOD</p> <p>SRRPOD</p> <p>US Environmental Protection Agency</p> <p>Ariel Rios Building</p> <p>1200 Pennsylvania Avenue, N. W.</p> <p>Mail Code: 3805R</p> <p>Washington DC 20460 USA</p> <p>Payment:</p> <p>RTP Finance Center</p> <p>US Environmental Protection Agency</p> <p>RTP-Finance Center (AA216-01)</p> <p>109 TW Alexander Drive</p> <p>www2.epa.gov/financial/contracts</p> <p>Durham NC 27711</p> <p>FOB: Destination</p> <p>Period of Performance: 11/21/2013 to 09/30/2016</p>				

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE		PAGE OF PAGES 1 2	
2. AMENDMENT/MODIFICATION NO. 002		3. EFFECTIVE DATE See Block 16C		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (If applicable) TO 4	
6. ISSUED BY SRRPOD		CODE SRRPOD		7. ADMINISTERED BY (If other than Item 6)		CODE	
SRRPOD US Environmental Protection Agency Ariel Rios Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3805R Washington DC 20460							
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) ENVIRONMENTAL MANAGEMENT SUPPORT INC Attn: N. Jay Bassin 8601 GEORGIA AVE STE 500 3015895318 SILVER SPRING MD 209103439				(X)		9A. AMENDMENT OF SOLICITATION NO.	
						9B. DATED (SEE ITEM 11)	
				X		10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-13-016 0004	
						10B. DATED (SEE ITEM 13) 11/21/2013	
CODE 106741598		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required) See Schedule				Net Decrease:		-\$35,000.00	
13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.						
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).						
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:						
X	D. OTHER (Specify type of modification and authority) FAR 52.232-22 Limitation of Funds						
E. IMPORTANT: Contractor <input type="checkbox"/> is not. <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)							
DUNS Number: 106741598 TOCOR: Rich Kapuscinski The purpose of this modification is to de-obligate \$35,000.00 from Task Order 4. These funds represent tasks that are no longer being pursued under Task Order 4 and are therefore no longer required for this Task Order. The new total amount of funding obligated under this task order is now \$81,016.00. The contractor shall not work beyond this point. All other terms and conditions remain the same.							
LIST OF CHANGES:							
Reason for Modification : Funding Only Action							
Obligated Amount for this modification: -\$35,000.00							
Continued ...							
Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)			
				Christie M. Deskiewicz			
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA		16C. DATE SIGNED	
(Signature of person authorized to sign)				 (Signature of Contracting Officer)		ELECTRONIC SIGNATURE 04/11/2016	
NSN 7540-01-152-8070 Previous edition unusable				STANDARD FORM 30 (REV. 10-83) Prescribed by GSA FAR (48 CFR) 53.243			

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
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NAME OF OFFEROR OR CONTRACTOR

ENVIRONMENTAL MANAGEMENT SUPPORT INC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>Incremental Funded Amount changed from \$116,016.00 to \$81,016.00</p> <p>CHANGES FOR ACCOUNTING CODE: 13--T-72DP-303DD2-2505-HQ00BM00--1372DP5019-001 Amount changed from \$104,957.00 to \$69,957.00</p> <p>Delivery Location Code: SRRPOD SRRPOD US Environmental Protection Agency Ariel Rios Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3805R Washington DC 20460 USA</p> <p>Payment: RTP Finance Center US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711</p> <p>FOB: Destination Period of Performance: 11/21/2013 to 09/30/2016</p>				